



Civil Service
Superannuation
Board

Director of Actuarial and Pension Services

The role

A member of the executive team, and reporting to the Chief Administrative Officer, the Director of Actuarial and Pension Services leads the records and pension units within CSSB, provides strategic analysis and recommendations to the Board and stakeholders, works closely with the external actuary, and supports compliance with relevant legislation and regulations. The Director will also play an integral role in the modernization of the pension administration system and related processes.

Experience & qualifications

The ideal candidate is a collaborative team player with passion for service, a strong process orientation, integrity and natural curiosity. They will also possess:

- A minimum of 7 years work experience in pension consulting or pension administration.
- A university degree in business, mathematics or actuarial science, preferably with an actuarial designation (FSA/FCIA).
- Experience with defined benefit pension systems, legislation and policy.
- Experience leading teams as well as process and system improvement initiatives.

Candidates with equivalent combinations of education and experience may also be considered.

What we offer

- Competitive compensation
- A defined benefit pension plan
- Dental, vision, drug and disability coverage
- An affordable onsite gym and a wellness allowance
- A compressed workweek resulting in 16 additional long weekends per year
- A supportive, collaborative work environment

More information

More information on this position is available on our website [Careers - CSSB](#)

To apply please send your resumé to careers@cssb.mb.ca and include Director of Actuarial and Pension Services in the subject field.

The application deadline is **Friday October 31, 2025**.

If you require reasonable accommodation at any time during the recruitment and selection process (e.g., related to any materials or activities), please let us know.

About us

CSSB administers the pension plan for the Province of Manitoba and other employers. We manage the \$9.1 billion Civil Service Superannuation Fund as well as several smaller pension plans. Our mission is to provide lifelong retirement income, ensuring financial stability and peace of mind for our 56,000 members. To learn more, visit cssb.mb.ca.