



## Join Möbius Benefit Administrators Inc. as a Senior Financial Reporting & Policy Advisor

**Who is Möbius?** Möbius Benefit Administrators Inc. provides administrative services to pension and disability plans, supporting boards and plan sponsors with investment policy administration, client management, customer service, investment oversight, and policy advisement. We aim to deliver exceptional value to plan beneficiaries by understanding their needs and adopting industry best practices.

We're currently seeking a **Senior Financial Reporting & Policy Advisor** to join our team on a permanent full-time basis, located in Regina, SK. Möbius is home to bright, energetic people driven to find innovative solutions and deliver excellent service to our clients, their customers, and our shareholders. We hold ourselves to high standards — showing up with honesty, accountability, and a commitment to doing great work. We embrace change, look for better ways to work, and above all, we value and support each other.

The ideal candidate is highly knowledgeable in accounting and financial reporting, detail-oriented, and skilled in managing complex financial data within a professional environment. If you thrive in a dynamic setting and have strong analytical and communication skills, we encourage you to apply.

### How will you contribute to the team?

- Manage accounting transactions, perform account reconciliations, and prepare financial reports.
- Prepare quarterly information for Board packages.
- Prepare annual financial statements, leadsheets, and analytical information for reports.
- Develop working relationships with external auditors and ensure compliance with GAAP.
- Conduct research on corporate policies and assist in policy development.
- Continuously seek opportunities for improvement and implement efficiencies.
- Complete relevant tax filings (self-assessed PST, GST, GST returns, payroll remittances).
- Lead department and corporate projects and initiatives.



- Review and approve relevant GST and PST returns and payments, along with source deductions.
- Prepare and present information to the various Boards as required.
- Oversees and approves journal entries and reconciliations.

#### What we're looking for:

- Extensive knowledge and experience in accounting and financial reporting.
- Knowledge and compliance with accounting standards relating to pension plans and long-term disability plans.
- General knowledge and understanding of various types of pension fund investments, including alternative assets and related financial reporting.
- Ability to perform research and determine the accounting treatment required for different types of investment strategies.
- Thorough knowledge of computerized financial systems, specifically Sage 300.
- Ability to communicate effectively with internal and external users of financial information.
- Ability to write clear and concise recommendations or informative reports to shareholders or administrative boards.
- Consistent method for using professional judgment to solve problems and make decisions.
- Ability to complete appropriate financial analysis required to make decisions.

#### Education Requirements

- Bachelor's degree in Accounting, Finance, or a related field.
- CPA designation is required, with previous public accounting firm experience or 5 years of relevant experience preferred.
- Advanced knowledge of GAAP and IFRS.

#### What you do matters – but *how* you do it matters just as much. At Möbius, we've identified four core competencies that define both our approach and our impact:

- **Collaboration:** Work effectively with team members and contribute to a positive environment.
- **Leadership:** Inspire and motivate others, make informed decisions, and adapt to change.



- **Accountability:** Take responsibility for actions and outcomes, communicate openly, and solve problems.
- **Customer Focus:** Understand and anticipate stakeholder needs, deliver exceptional service, and build relationships.

**What is the pay?** \$113,234 - \$142,500 annually (based on qualifications and skills).

**Ready to apply?** We want to hear from you! Please submit your cover letter and resume outlining your qualifications to Möbius Human Resources at [careers@mobiusbenefits.ca](mailto:careers@mobiusbenefits.ca) no later than **April 25, 2025**.

We thank all applicants; however, only candidates selected for an interview will be contacted.

