

Come Build a Career At SHEPP
Senior Infrastructure & Security Administrator
(Permanent Full-Time Position)

Established in 1962, SHEPP is a multi-employer, defined benefit pension plan which serves the healthcare industry in Saskatchewan. With over 61,000 members and over \$9 billion in assets, SHEPP is the largest defined benefit pension plan in the province. We strive to deliver professional pension administration services through a team of passionate, qualified and dedicated individuals. We believe in the organisation's culture and positively impact it every day. We are committed to serving the best interests of our members by delivering a consistent experience to all stakeholders, that is guided by our service standards. We provide our employees a valuable work experience, a competitive compensation package and the opportunity to integrate work and life in a healthy and effective way.

As a member of the People & Technology team, the Senior Infrastructure & Security Administrator (SISA) is responsible for delivering technical expertise as it pertains to network systems, back-end hardware, software security, infrastructure, and Information Technology (IT) projects. The SISA is also responsible for the implementation of all new hardware and planning for future on-premises and cloud updates. Working closely with the Manager of Information Technology & Security, the SISA is responsible for making all infrastructure and network recommendations, creating and updating IT policies, as well as ensuring security standards are met based on industry standards. The SISA also plays an important role as a mentor within the Network team and is responsible for providing supervision, coaching and guidance to the Network Analyst and Network Specialist.

Qualified candidates will possess a post-secondary degree or certificate in computer science or related field, supplemented by five or more years of experience in a Windows Server environment and two or more years of cyber security experience. A combination of equivalent education, training and experience will be considered. CISSP, CISA, CISM, CASP, or similar certification is required. You must also have excellent organisational and interpersonal communication and customer service skills; the ability to multi-task in fast-paced environment and flexibility to handle a changing workload as required; and be proficient in English with excellent written and verbal communication skills.

Position Details: SHEPP strives to offer programs and benefits that encourage physical and mental well-being for employees, as well as their families. Based on eligibility, benefits include extended healthcare and vision coverage, dental, Employee & Family Assistance Program (EFAP) and enrollment in our defined benefit pension plan. In addition, we recognise the importance of flexibility and work-life balance and offer hybrid work arrangements, flexible work hours, earned days off (EDOs), personal time, as well as paid sick leave.

Salary Details: \$94,449 - \$118,062 (based on qualifications and skills).

Please submit your resume to Lauren Taylor, HR Specialist, no later than Tuesday, February 7, 2023 to careers@shepp.ca.