



Civil Service
Superannuation
Board

Director of Actuarial Services

In this role, you will play a key role in maintaining compliance with pension legislation and tax regulations, analyzing legislative changes, and advising on their impact on plan design and administration.

You will prepare and manage data for actuarial valuations and projections, liaise with external plan actuaries, and ensure the accuracy and integrity of plan rules and benefit calculations.

Drawing on your knowledge, you will support complex case resolution, contribute to system and process improvements, and lead quality assurance efforts. You will support the training and development of staff and provide expert guidance to internal teams and senior leadership.

Experience & Qualifications

- University degree in business, mathematics or actuarial science.
- Actuarial designation achieved (FSA/FCIA)
- Minimum 7 years of work experience in pension consulting or pension administration or managing these programs.
- Experience with defined benefit pension systems, legislation and policy.

What we offer

- Competitive compensation
- A defined benefit pension plan that provides guaranteed income for life when you retire
- Dental, vision, drug and disability coverage
- A \$250 wellness allowance for things like fitness classes
- An affordable onsite gym
- A compressed workweek resulting in 16 additional long weekends from March to December
- Opportunities to contribute to meaningful projects
- A supportive, collaborative work environment

Good to know

- Workdays are Monday through Friday
- Work hours are typically 8 a.m. - 4:30 p.m. with some flexibility
- This is an in-office position

How to apply

Send your resumé to careers@cssb.mb.ca and include Director of Actuarial Services in the subject field.

The application deadline is **June 20, 2025**

If you require reasonable accommodation at any time during the recruitment and selection process (e.g., related to any materials or activities), please let us know.

About us

CSSB administers the pension plan for the Province of Manitoba and other employers. We manage the \$8.1 billion Civil Service Superannuation Fund as well as several smaller pension plans. Our mission is to provide lifelong retirement income, ensuring financial stability and peace of mind for our 56,000 members.

To learn more, visit cssb.mb.ca.