

## Director, Pension

### Our purpose

The Saskatchewan Teachers' Federation has advanced the interests of teachers and advocated for excellence in public education for more than 80 years. We are a professional organization representing over 13,500 teachers employed in PreK-12 schools across the province who are trusted and respected leaders and partners in education.

### What we value

We work as a team, recognizing that we all play a part, directly or indirectly, in realizing our purpose. We are committed to a workplace that engages its diverse workforce and offers a stimulating environment where individuals are provided with opportunities to grow both personally and professionally. We are inclusive and celebrate diversity by supporting an environment where everyone feels valued, respected, and empowered to contribute their best.

### About the team

The Saskatchewan Teachers' Retirement Plan staff administer the pension plan that covers Saskatchewan teachers, ensuring they have a lifetime pension on retirement. The STRP staff use their professional skills to provide accurate calculations and support to teachers planning and during their retirement.

### What is the role?

The Director, Pension is responsible for the strategic leadership and oversight of the Saskatchewan Teachers' Retirement Plan and the STF Employees' Pension Plan (plans). This position oversees all aspects of the plans, including plan administration, human resources, communications, valuations, budget and planning, governance, financial management, policy development, risk and compliance management and any other duties necessary to ensure the effective delivery of the pension plans. The director develops and implements strategic plans to guide plan design, funding, and administration of the plans. This position provides support to the Pension and Benefit Board of Directors and STF Employees' Pension Plan Committee (boards) with strategic planning, funding and benefits, risk management, governance, and policy development as it relates to the plans. This position also provides support to STF leadership and the STF Provincial Executive as needed.

The director provides management and leadership support to the STRP employees, developing strategies for succession planning and employee development, building a successful team that is engaged, efficient, and productive.

### What you'll bring

- An undergraduate degree in business administration, commerce, finance or related field plus a minimum of seven years of directly related and progressive experience.
- Experience in pension administration with an emphasis on pension management is required.
- Strong conceptual and working knowledge of board governance structures and processes.
- Ability to deal tactfully and communicate effectively with the boards, service providers and Plan members.
- Ability to understand complex pension legislation, principles, techniques and practices to ensure compliance.
- Demonstrated leadership skills.
- Strong problem-solving and decision-making skills.

- Mature judgement.
- High degree of initiative, self-motivation and sound judgment.
- Strong interpersonal skills in dealing with employees at all organizational levels and with the public.
- Excellent oral and written communication skills.
- Strong knowledge and ability to apply effective management principles and practices.

**What we offer**

We offer a competitive salary range of \$118,652.62 - \$154,169.63, a 35-hour work week plus a full range of benefits, including extended health and dental care; retirement plan; group life insurance; 4 weeks starting vacation; sick leave; long-term disability and paid leave to deal with family, health and sickness and compassionate situations.

**How to apply**

For a complete job description and application procedures, please visit our website at <https://www.stf.sk.ca/about-stf/careers>. The deadline for applications is 5 PM, Sunday, March 16, 2025.